

## 2025 PROCESSOR APPLICATION

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Thank you for your interest in joining the Spokane Farmers Market. Applications are considered by the Board of Directors; decisions will be made as quickly as possible.

Read **Vendor Rules and Regulations** before applying. Processors must source ingredients for their products from local farms when applicable as much as possible. Priority will be given to processors offering products that promote the consumption of local farm produce either by using it as ingredients or being complimentary (for example, wholesome baked goods that compliment farm products). Processors must make their products in a certified kitchen approved by the Spokane Regional Health District. The Board reserves the right to view businesses to confirm information on the application.

Applicants who are accepted will need to provide proof of insurance with SFMA as an additional insured and have any necessary permits or licenses before the first day of participation. It is the vendor's responsibility to know which permits or licenses, if any, are required. Vendors may be required to provide copies of permits and licenses to the Board.

### **COMPLETED APPLICATIONS AND \$30 APPLICATION FEE**

Email to [spokanefarmersmarket1@gmail.com](mailto:spokanefarmersmarket1@gmail.com) with your business name in the subject line. Applicants will receive a Square invoice to pay the application fee.

Applications can also be printed and mailed to SFMA, PO Box 1103, Spokane WA 99210; enclose a check for the application fee.

### **Today's Date**

#### **APPLICANT**

Applicant's name

The applicant's relationship to the business

Mailing address

Phone number

Email address

If you have sold direct to the public in the past, for how many years?

At what other farmers markets do you plan to sell?

Website and/or social media accounts for your farm:

Would you like your contact information linked to the SFMA website?

#### **BUSINESS INFORMATION**

Name of business

What product(s) would you like to sell at the market?

Where do you source your ingredients?

Does your business operate with a cottage license?

If you are required by the Spokane Regional Health District to prepare your product(s) in a commercial kitchen, where is your kitchen located?

Indicate the licenses and permits required to sell your product(s) at a farmer’s market.

- Washington State Business License
- City of Spokane Business License
- Spokane Regional Health District Food Handlers Permit
- Spokane Regional Health District Multi Temp food event permit
- Spokane Regional Health District Temp food event permit
- Registered Scale, Identified on the Master Business License
- WSDA Food Processor License
- WSDA Milk Processors License
- WSLCB Liquor License Farmers Market Endorsement
- Other

**VENDOR SPACES**

Vendor spaces are 10x10, a few 10x20 spaces are available for an additional \$15/market.

Please indicate which you are interested in:                    10x10                    10x20

Electricity is not available at the site. If you will need a generator please describe it, including dimensions and any sound baffling. Note there are limited spaces that can accommodate booths with generators.

**2025 CALENDAR**

Please check the dates you plan to be selling

MAY	JUNE	JULY		AUG		SEPT		OCT		NOV
Sat	Sat	Wed	Sat	Wed	Sat	Wed	Sat	Wed	Sat	Sat
10	7	2	5		2	3	6	1	4	1
17	14	9	12	6	9	10	13	8	11	8
24	21	16	19	13	16	17	20	15	18	15
31	28	23	26	20	23	24	27	22	25	
		30		27	30			29		

My signature below attests that information I have provided is correct and further, I have read and agree to the Vendor Rules and Regulations.

Print Name:

Signature: